

CLERKS DULY NOTIFIED.....September 9, 2015
AGENDA PACKAGES/CDS FEDEXED TO MEMBERS..... September 9, 2015

MINUTES
EXECUTIVE COMMITTEE
THURSDAY, SEPTEMBER 17, 2015
FLORIDA MUNICIPAL POWER AGENCY
8553 COMMODITY CIRCLE
ORLANDO, FL 32819

PARTICIPANTS PRESENT

Fort Meade	-	Fred Hilliard (via telephone)
Fort Pierce	-	Clay Lindstrom
Green Cove Springs	-	Robert Page
Havana	-	Howard McKinnon
Jacksonville Beach	-	Allen Putnam
Key West	-	Lynne Tejeda
Kissimmee	-	Larry Mattern
Leesburg	-	Patrick Foster
Ocala	-	Mike Poucher

PARTICIPANTS ABSENT

Bushnell	-	Bruce Hickie
Clewiston	-	Danny Williams
Newberry	-	Bill Conrad
Starke	-	Tom Ernharth

OTHERS PRESENT

Randy Old, Vero Beach
Grant Lacerte, Kissimmee
Joe Hostetler, Kissimmee
Steve Stein, nFront Consulting, LLC
David Anderson, Ocala
George Forbes, Jacksonville Beach (via telephone)
Craig Dunlap, Dunlap & Associates, Inc.
Paul Jakubczak, Fort Pierce
Mike Perri, Fort Pierce
Barbara Quinones, Homestead

STAFF PRESENT

Nick Guarriello, General Manager and CEO
Fred Bryant, General Counsel
Jody Finklea, Assistant General Counsel and Manager of Legal Affairs
Mark McCain, Assistant General Manager, Public Relations & Human Resources
Mark Larson, Assistant General Manager, Finance and Information Technology and CFO
Frank Gaffney, Assistant General Manager, Power Resources
Michelle Pisarri, Administrative Coordinator
Sue Utley, Executive Assistant to the CEO/Asst. Secy to the BOD
Michele Jackson, System Planning Manager
Janet Davis, Treasurer
Rich Popp, Contract Compliance Audit and Risk Manager
Jim Arntz, Senior Financial Analyst
Rick Minch, Controller
Tom Richards, Executive Consultant

ITEM 1 - CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM:

Chairman Howard McKinnon, Havana, called the FMPA Executive Committee meeting to order at 12:33 p.m. on Thursday, September 17, 2015 in the Boardroom, Florida Municipal Power Agency, 8553 Commodity Circle, Orlando, Florida. The roll was taken and a quorum was declared with 9 members present out of a possible 13.

ITEM 2 – SET AGENDA (BY VOTE):

Nick Guarriello, General Manager and CEO, noted that staff had found there was an error on page 20 of the agenda package. The total ARP debt outstanding is reported as "\$1,125,615.00." However, the correct number is "1,125,615,000." He asked that this correction be noted in the approval of the consent agenda.

MOTION: Mr. Putnam, Jacksonville Beach, moved to set the agenda as presented. Mr. Poucher, Ocala, seconded the motion. Motion carried 9-0.

ITEM 3 – RECOGNITION OF GUESTS:

None.

ITEM 4 – PUBLIC COMMENTS:

None.

ITEM 5 – COMMENTS FROM THE CHAIRMAN:

Chairman McKinnon stated that he and FMPA staff had a conference call with Baker Tilly to finalize a contract.

ITEM 6 – REPORT FROM GENERAL MANAGER:

Nick Guarriello, General Manager and CEO, reported that the CREAC would be having a meeting on Tuesday, September 22 to discuss a concept for an ARP community solar PV project for interested ARP Participants who will use their solar entitlements in the Project for their individual community solar programs.

ITEM 7 –SUNSHINE LAW UPDATE IN A MINUTE:

Jody Finklea, Assistant General Counsel & Manager of Legal Affairs, provided a verbal report on a recent news stories about growing opposition to Sunshine Law exemptions in the Legislature.

ITEM 8 –CONSENT AGENDA:

Item 8a – Approval of Meeting Minutes– Meeting Held August 20, 2015; ARP Telephonic Rate Workshop Minutes – Workshop Held August 7, 2015

Item 8b - Approval of Treasury Reports - As of July 31, 2015

Item 8c – Approval of Agency and All-Requirements Project Financials as of July 31, 2015

Item 8d – Approval of Rate Schedule B-1 for FY2016

MOTION: Mr. Putnam, Jacksonville Beach, moved approval of the consent agenda with the noted revision of the total debt reported in the Treasury Report on page 20 of the agenda package is "\$1,125,615,000." Mr. Mattern, Kissimmee, seconded the motion. Motion carried 9-0.

ITEM 9 – ACTION ITEMS:

Item 9a—Approval of Follow-up Response to Auditor General Finding No. 2 – Natural Gas

MOTION: Mr. Page, Green Cove Springs, moved approval of Attachment 3, FMPA Policy on future gas production investments, in FMPA's response to the AG's Finding No. 2. Mr. Mattern, Kissimmee, seconded the motion. Motion carried 9-0.

Item 9b— Approval to Periodically Evaluate Employee Benefits – Auditor General Finding No. 5

MOTION: Mr. Foster, Leesburg, moved approval for FMPA staff to prepare a fiscal 2015 special report – which will be reviewed by FMPA's Independent Auditors and presented to the Board of Directors – on Other Post- Employment Benefits (OPEB) AND Compensated Absences for the purpose of evaluating the impact of projected increases in benefit package costs provided to employees, and separately, retain an independent actuary every other fiscal year to perform the GASB 45 Annual Required Contribution (ARC) related to OPEB beginning with fiscal 2015 while directing FMPA staff to perform the ARC in alternating years. Mr. Poucher, Ocala, seconded the motion. Motion carried 9-0.

Item 9c— Approval for Expansion of FMPA's Disaster Recovery Site – Auditor General Finding No. 15

The Executive Committee discussed the existing disaster recovery arrangements, discussed the potential disaster risks, reviewed FMPA's disaster experience, and reviewed the cost of additional disaster recovery redundancies.

MOTION: Mr. Mattern, Kissimmee, moved approval to maintain the current disaster recovery site at Datasite in Orlando. Mr. Foster, Leesburg, seconded the motion. Motion carried 8-1. Green Cove Springs voted nay.

Item 9d — Approval of Peak Shaving Monitoring and Corrective Action Procedure – Auditor General Finding No. 13

MOTION: Mr. Poucher, moved approval of the Peak Shaving Monitoring and Corrective Action Procedure. Mr. Mattern, Kissimmee, seconded the motion. Motion carried 9-0.

ITEM 10 – INFORMATION ITEMS:

- a. **Update on Travel Expenditures – Auditor General Finding No. 12**
- b. **SEC Compliance, Continuing Disclosure Policies and Procedures**
- d. **Hedge Portfolio Position Update – July 2015**

Staff reported on each of the above items a, b and d.

- c. **Wells Fargo Line of Credit Renewal**

Staff reported on the Wells Fargo Line of Credit Renewal process. Chairman McKinnon, Havana asked if staff was following FMPA's newly approved procurement policy. Legal staff responded in the affirmative.

ITEM 12 – MEMBER COMMENTS:

Mr. Mattern of Kissimmee requested that the monthly telephonic ARP rate workshops begin again. He stated that it provides, because of the Sunshine Law, an additional opportunity for members to speak should something come up. Mr. Lindstrom of Fort Pierce also requested that these calls begin again as his finance staff find them extremely useful.

Chairman McKinnon stated that unless someone objected, the ARP monthly rate calls will begin again in October. There was no objection.

Mr. Page of Green Cove Springs, asked about the status of the Quincy RFP. Mr. Gaffney of FMPA stated that the agency is working with Quincy and FPL, who won the bid, on a transition plan.

ITEM 13 – ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:15 p.m.


Howard McKinnon
Chairperson, Executive Committee


Sue Utley
Assistant Secretary

Approved: October 22, 2015

Seal

