

CLERKS DULY NOTIFIED.....October 6, 2015
AGENDA PACKAGES/CDS FEDEXED TO MEMBERS..... October 6, 2015

MINUTES
EXECUTIVE COMMITTEE
THURSDAY, OCTOBER 22, 2015
FLORIDA MUNICIPAL POWER AGENCY
8553 COMMODITY CIRCLE
ORLANDO, FL 32819

PARTICIPANTS PRESENT

Bushnell	-	Bruce Hickle
Fort Pierce	-	Clay Lindstrom
Green Cove Springs	-	Robert Page
Havana	-	Howard McKinnon
Jacksonville Beach	-	Allen Putnam
Key West	-	Lynne Tejeda
Kissimmee	-	Grant Lacerte
Leesburg	-	Patrick Foster
Newberry	-	Bill Conrad
Ocala	-	Mike Poucher

PARTICIPANTS ABSENT

Clewiston	-	Danny Williams
Fort Meade	-	Fred Hilliard
Starke	-	Tom Ernharth

OTHERS PRESENT

Steve Stein, nFront Consulting, LLC
David Anderson, Ocala
Paul Jakubczak, Fort Pierce
Mike Perri, Fort Pierce
Craig Dunlap, Dunlap & Associates

STAFF PRESENT

Nick Guarriello, General Manager and CEO
Fred Bryant, General Counsel
Jody Finklea, Assistant General Counsel and Manager of Legal Affairs
Mark McCain, Assistant General Manager, Public Relations & Human Resources
Mark Larson, Assistant General Manager, Finance and Information Technology and CFO
Frank Gaffney, Assistant General Manager, Power Resources

Michelle Pisarri, Administrative Coordinator
Sue Utley, Executive Assistant to the CEO/Asst. Secy to the BOD
Michele Jackson, System Planning Manager
Rich Popp, Contract Compliance Audit and Risk Manager
Susan Schumann, Environmental Licensing and Permitting Specialist
Jason Wolfe, Financial Analyst and Power Supply Contracts Administrator
Chris Gowder, Regulatory Compliance Specialist
Ed Nunez, Assistant Treasurer, Debt
Carl Turner, Transmission Planning Manager
John Lee, Transmission Planning Engineer III
Dan O'Hagan, Associate General Counsel

ITEM 1 - CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM:

Chairman Howard McKinnon, Havana, called the FMPA Executive Committee meeting to order at 1:00 p.m. on Thursday, October 22, 2015 in the Boardroom, Florida Municipal Power Agency, 8553 Commodity Circle, Orlando, Florida. The roll was taken and a quorum was declared with 10 members present out of a possible 13.

ITEM 2 – SET AGENDA (BY VOTE):

MOTION: Mr. Putnam, Jacksonville Beach, moved to set the agenda as revised with Consent Agenda Item 8a – Approval of Meeting Minutes – Meeting Held September 17, 2015, pulled from the consent agenda for separate action. Mr. Conrad, Newberry, seconded the motion. Motion carried 10-0.

ITEM 3 – RECOGNITION OF GUESTS:

None.

ITEM 4 – PUBLIC COMMENTS:

None.

ITEM 5 – COMMENTS FROM THE CHAIRMAN:

Chairman McKinnon thanked Nick for his service as he announced his retirement plans. He also thanked Board of Directors Chairman Conrad and Nick for the great job they did at the JLAC meeting. In addition, he thanked Art McMahon and Liz Columbo from Nixon Peabody for

their training session earlier in the day.

ITEM 6 – REPORT FROM GENERAL MANAGER:

Nick Guarriello, General Manager and CEO, reported on the following items: Cane Island 2 operational failure event; and a US Sugar contract amendment.

ITEM 7 –SUNSHINE LAW UPDATE IN A MINUTE:

Jody Finklea, Assistant General Counsel & Manager of Legal Affairs, provided a verbal report on recent Public Records Law news.

ITEM 8 –CONSENT AGENDA:

Item 8b - Approval of Treasury Reports - As of August 31, 2015

Item 8c – Approval of Agency and All-Requirements Project Financials as of August 31, 2015

MOTION: Mr. Poucher, Ocala, moved approval of the consent agenda as presented. Mr. Putnam, Jacksonville Beach, seconded the motion. Motion carried 10-0.

ITEM 9 – ACTION ITEMS:

Item 8a – Approval of Meeting Minutes– Meeting Held September 17, 2015

Chairman McKinnon asked that the minutes be amended to reflect that he had asked staff a question during the Wells Fargo presentation whether FMPA was following the newly approved procurement policy and FMPA's legal staff replied in the affirmative.

MOTION: Mr. Conrad, Newberry, moved approval of the September meeting minutes as revised. Mr. Poucher, Ocala, seconded the motion. Motion carried 10-0.

Item 9a—Approval of Per Diem and Travel Expense Policy – Auditor General Finding No. 12

MOTION: Mr. Hickle, Bushnell, moved approval of the recommended changes to FMPA's Per Diem and Travel Expense Policy effective December 1, 2015, and have it replace the Per Diem

and Travel Expense Policy in the FMPA Policy and Employee Manual, and in addition, approve the recommended amendments to the Executive Committee's Procedure No. 2 Reimbursement of Travel Expenses to Meetings effective December 1, 2015. Mrs. Tejeda, Key West, seconded the motion. Motion carried 9-1. Leesburg voted nay.

Item 9b— Approval of Revision to the FMPA AROC Charter

MOTION: Mr. Putnam, Jacksonville Beach, moved approval of the revised AROC Charter. Mr. Hickle, Bushnell, seconded the motion. Motion carried 10-0.

Item 9c— Approval of the Renewal of the Wells Fargo Line of Credit

MOTION: Mr. Lacerte, Kissimmee, moved acceptance and approval of the Sixth Amendment to the Wells Fargo Loan Agreement dates as of October 22, 2015. Mr. Putnam, Jacksonville Beach, seconded the motion. Motion carried 10-0.

ITEM 10 – INFORMATION ITEMS:

- a. Summary of Environmental Protection Agency's (EPA) Clean Power Plan
- b. Concept for an ARP Community Solar Program
- c. Mandatory Reliability Standards Compliance Contract Schedule Update
- d. Trustee, Registrar and Paying Agent RFP
- e. Hedge Portfolio Position Update – August 2015

Staff reported on each of the above items and there was discussion with the Executive Committee.

ITEM 12 – MEMBER COMMENTS:

Mr. Foster, Leesburg, complimented and thanked Michele Jackson and her staff for their work on the Community Solar Project.

Mr. Lacerte, Kissimmee, complement Nick Guarriello on his outstanding job and work with the Agency.

ITEM 13 – ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:05 p.m.

Howard McKinnon
Howard McKinnon
Chairperson, Executive Committee

Sue Utley
Sue Utley
Assistant Secretary

Approved: November 19, 2015

Seal

